



Constitution
of
Cumann Peil Na mBan Portlairge
Waterford Ladies Gaelic Football Association

Ratified at the County Board Meeting, held in the Park Hotel on the 11th March 2019

Signed on behalf of Waterford Ladies Gaelic Football Association

 13.3.19
John Frewen Date
Chairperson

 13.3.19
Rosemary Fennell Date
Secretary

 13/3/2019
Peter Jordan Date
Registrar

1 Name

The Club will be called **WATERFORD LADIES GAELIC FOOTBALL ASSOCIATION**, here after referred to as, **WLGFA**, or the, "**County Board**", and will be affiliated to the National Governing Body, the **LADIES GAELIC FOOTBALL ASSOCIATION**.

2 Colours

The colours of all teams representing Waterford Ladies Gaelic Football Association in official competitions shall be primarily; White/Blue or Blue/White, and shall include the logo of sponsors that have been approved by the governing body of WLGFA in accordance with the Official Guide Of the LGFA

3(A) Main Objective

The main object of the WLGFA shall be to foster, promote, develop and control Ladies Gaelic Football in County Waterford in accordance with the Official Guideline of the Ladies Gaelic Football Association.

3 (B) Subsidiary Objectives

- To promote Ladies Gaelic Football as a means for leading an active and healthy lifestyle within the local communities of County Waterford.
- To manage the WLGFA football pitch and associated facilities located in the townland of **Kilminion South**.
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone

4 Membership

WLGFA shall ensure that all present and future members receive fair and equal treatment.

Membership of WLGFA shall be by as a registered member of a Ladies Gaelic Football Club, within County Waterford, which is affiliated to WLGFA. Each Club is required to renew their affiliation to WLGFA on an annual basis. Membership of affiliated clubs shall be open to all, regardless of their age, ability, gender, race, ethnicity, religious beliefs, sexuality or social/economic status.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

Members will be enrolled in one of the following categories:

1. **Full Membership** may be given to all persons, who have reached 18 years upon payment of the appropriate membership fee and who register with a Club.
2. **Youth Membership** may be granted by a Club only to persons who have not reached the age of 18 years, who pay the membership fee, and who subscribe and undertake to further the aims of the Club and the Ladies Gaelic Football Association.

3. **Honorary Membership** shall be confined to persons who have given exceptional service to the Association. An Honorary Member shall not have voting rights.
4. **Social Membership** may be granted to persons who have reached the age of 18 years, who undertake to further the aims and objectives of the Club and the Ladies Gaelic Football Association. They are not entitled to vote or to take part in the administrative affairs of the Club or the Ladies Gaelic Football Association

5 Membership Fees

Affiliation (membership) fees will be set annually and determined at the Annual General Meeting (AGM) of WLGFA.

Fees will be paid annually prior to the commencement of the ladies football competitions under the control of WLGFA.

6 County Board and Officers

The Waterford County Board shall be the Governing Body of Ladies Football within Waterford and shall be constituted in accordance with the Official Guide of the LGFA.

It will consist off:

- Chairperson*
- Vice Chairperson*
- Secretary*
- Assistant Secretary*
- Treasurer*
- Assistant Treasurer*
- Registrar*
- PRO*
- Culture and Language Officer*
- Development Officer*
- Children's Officer*
- Officers of Munster and Central Council from within Waterford County.
- Delegates to Munster and Central Council.
- Members of sub-committees of Munster and Central Councils who have voting rights within their respective Councils and who are from within the County.
- Chairpersons of sub-committees of the County Board
- Three delegates from each affiliated Club, one of whom must be a current player

The positions marked with an asterisk (*) are deemed to be the Officers of the County Board. The officers of the County Board shall be elected annually at the AGM.

7 Executive Committee

- **THE EXECUTIVE COMMITTEE** of WLGFA shall consist of :-
 - *The Officers of the County Board*
 - *Officers of Munster and Central Councils from within the County*
 - *The Waterford Delegates to Munster and Central Council*

The affairs of WLGFA shall be managed by the Executive Committee, which shall be answerable to the County Board.

- The Executive Committee will be convened by the Secretary at the request of the Chairman or 3 members of the Executive. The Executive shall meet as often as required, but will meet at least once per month.
- The quorum required for business to be agreed at Executive Committee meetings will be 5.
- The Executive Committee will be responsible for drawing up new policies, codes of practice and rules for ratification by the full County Board.

8 Finance

- All money collected by, or on behalf of, WLGFA, shall be lodged in the WLGFA AIB Current or Deposit Accounts.
- The Treasurer will be responsible to the County Board for the finances of WLGFA.
- The financial year of the club will end on 31st October.
- An audited statement of annual accounts will be presented by the Treasurer at the AGM.
- Any cheques drawn against WLGFA funds must hold the signatures of the Treasurer and either the Assistant Treasurer, Secretary or Chairperson.
- Annual audited accounts shall be kept and made available to the Revenue Commissioners on request

8 Annual General Meeting

- WLGFA shall hold its Annual General Meeting on, or before the 31st of December annually.
- All affiliated clubs and the Executive of WLGFA shall receive four weeks' notice of the date and venue for the County Convention, together with nomination and motion papers. These papers must be returned to the County Secretary at least two weeks before the County Convention.
- The AGM will receive a written report from officers of the Executive Committee and a statement of the audited accounts..
- Elections of officers are to take place at the AGM. Full members have the right to vote at the AGM.
- The quorum for the AGM will be delegates from 8 clubs and 4 Officers of the County Board.
- The Executive Committee, or the signed request of 10 full members, have the right to call an Extraordinary General Meeting (EGM). The only business to be transacted at an EGM shall be the special business for which it has been summoned. At least 5 days notice shall be given of the time, place and business to be transacted. In emergency situations shorter notice will suffice. a shorter

- An Emergency Meeting of the County Board can be called by the Chairperson, or by a signed request of 10 full members.

9. Safeguarding children

WLGFA is fully committed to safeguarding the well being of its members. All members of WLGFA, shall, at all times, be shown respect and understanding for their rights, safety and welfare, and members shall conduct themselves in a way that reflects the principles of LGFA and the guidelines provided by LGFA and contained in the Code of Ethics and Good Practice for Children's Sport.

10 Equity Policy

- WLGFA is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport Northern Ireland definition of sports equity:

“Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.”

- WLGFA respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- WLGFA is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The WLGFA will deal with any incidence of discriminatory behaviour seriously, according to the Official Guide.

11 Discipline and Appeals

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the LGFA safeguarding children and young people policies and procedures. The WLGFA Children's Officer is the lead contact for all members in the event of any safeguarding concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing in accordance with the Official Guide. Complaints, Objections, Disciplinary matters and Appeals, shall be dealt with in accordance with the Official Guide.

12 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the WLGFA that remain, and subject to the following paragraphs (Revenue Winding-Up Clauses), will be held in trust by the LGFA for the development of Ladies Gaelic Football in County Waterford.

If upon the winding up or dissolution of the Club there remains, after satisfaction of all debts and liabilities, any property whatsoever, it shall not be paid too, or distributed among, the members of the Club. Instead, such property shall be given or transferred to some other institution or institutions having main objects similar to the main objects of the Club.

The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of their income and property among their members to an extent at least as great as is imposed on the Club under or by virtue of the Income and Property clause hereof.

Members of the Club shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object.

Final accounts will be prepared and submitted that will include a section that identifies and values any assets transferred along with the details of the recipients and the terms of the transfer.

13 Alterations and Amendments to the Constitution

No addition, alteration or amendment shall be made to the provisions of the main object clause, the income and property clause, the winding up clause, the keeping of accounts clause or this clause of the Constitution for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.

The constitution will only be changed through agreement by majority (2/3 rds) vote at an AGM.

14 Income and Property

The income and property of the Club shall be applied solely towards the promotion of the main object(s) as set forth in this Constitution. No portion of the Club's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to members of the Club. No officer shall be appointed to any office of the Club paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Club.

However, nothing shall prevent any payment in good faith by the Club of:

- a) reasonable and proper remuneration to any member or servant of the Club (not being an officer) for any services rendered to the Club;
- b) interest at a rate not exceeding 1% above the Euro Interbank Offered Rate (Euribor) per annum on money lent by an officer or other members of the Club to the Club;
- c) reasonable and proper rent for premises demised and let by any member of the Club (including any officer) to the Club;
- d) reasonable and proper out-of-pocket expenses incurred by any officer in connection with their attendance to any matter affecting the Club;
- e) fees, remuneration or other benefit in money or money's worth to any Company of which an officer may be a member holding not more than one hundredth part of the issued capital of such Company;